**How to Write a One-Paragraph Summary**

1. **Write the first sentence of the summary:**

**In “TITLE,” AUTHOR VERB MAIN IDEA .**

1. **Briefly discuss all of the major supporting ideas.**
	1. **One–two sentences for each major ideas.**
	2. **Introduce each detail with a transition: “first,” “second,” “finally,” etc.**
2. **Write a concluding sentence that restates the main idea in different words.**

**How to Write a One-Paragraph Response**

1. **Write the first sentence of your response:**
	1. **Present your main idea.**
	2. **Transition from the ideas of the summary.**

**Ex: “AUTHOR makes some good points about…” or “The ideas of AUTHOR have some problems…”**

1. **Support your main idea with reasons, examples, or evidence.**
	1. **One–two sentences for each major idea.**
	2. **Introduce each new idea with a transition: “first,” “second,” “finally,” etc.**
2. **Write a concluding sentence that restates your main idea in different words.**